

MEMBERS OF THE
BOARD OF TRUSTEES

Lorie Rhinebeck – Chair
Kirk Gilles – Vice Chair
Stefanie Nelson - Secretary
Marici Harness – Trustee
Ramon Navarro - Trustee

EXETER PUBLIC
CEMETERY DISTRICT
BOARD OF TRUSTEES

DISTRICT OFFICE
719 East Marinette
Exeter, CA 93221
(559) 592-3067

Rick Martinez – Superintendent

Erica Pine - CPA

REGULAR MEETING AGENDA

Wednesday, December 11, 2024 at 5:30 PM
District Office
719 East Marinette Ave., Exeter, CA. 93221

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Exeter Public Cemetery District ("EPCD") office at 559-592-3067 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the EPCD office.

Public Information about Meetings: Documents related to items on the agenda are accessible on the District's website at www.exetercemeterydistrict.org or visit us on Face Book. Public Comments - Any member of the public wishing to address the Board shall first identify herself or himself and shall be limited to five (5) minutes six (6) minutes if a language interpreter is used unless extended by the chairperson. It is the Board's intent to accommodate all people who wish to attend open public meetings.

1. CALL TO ORDER, WELCOME AND ROLL CALL.
2. SWEARING IN RAMON NAVARRO
3. PUBLIC COMMENT FIVE (5) MINUTES PER PERSON.
4. OPEN SESSION - AUDIT REPORT, ITEMS OF INTEREST & GENERAL BUSINESS
(All items are subject to discussion and action by the Board Members.)
5. Board member report.
6. Approval of December Bills/Review Expenditures from Equipment Repairs
 - a. Erica Pine – Update on Budget

7. Nelson - Approval of November 13, 2024 Meeting Minutes.
8. OLD BUSINESS:
 - A. Election of Officers for 2025
 - B. K. Gilles – Follow Up Deep Creek Well. Loverin Well Company waiting on permits.
 - C. K. Gilles – Loan Pay Back for Section 10. Update on financial plan.
 - D. K. Gilles/Broadway – Review proposals/quotes to remove dead tree’s Exeter/Deep Creek.
 - E. K. Gilles/J. Broadway – Review proposals/quotes to remove trash pile from Deep Creek.
 - F. C. Everett – Follow up Fund Raiser Tournament
 - G. K. Gilles – New Cemetery Mapping System
 - H. K. Gilles – Follow up Land-scape Bids
 - I. K. Gilles – Follow up Work shirts and Mission Laundry.
 - J. K. Gilles - Follow Up Temporary Help and going to Winter Crew.
 - K. Phil Kemp – Section _____. Would like to take it as a project to fix all the sprinklers. Has Offered to pay for all minor expenses.
 - L. L. Rhinebeck – With increased public participation, do we need to consider moving the the meetings to the Exeter Museum?
 - M. L. Rhinebeck – Documents
 - a. Authority to Remove/Enter/Dissenter
 - b. Service Information Work Sheet/Interment Order
 - c. 3 Check System / Blind Check System - Quality Assurance.
 - d. Grave Buy Back – Procedure & Form
 - N. K. Gilles - Discuss Forwarding of Phone Calls during off hours and when office is closed.
 - O. K. Gilles - Section 10 Update – number plaques are being placed at the site to mark Individual grave sites.
 - P. L. Rhinebeck – With increased public participation, do we need to consider moving the the meetings to the Exeter Museum?
 - Q. L. Rhinebeck – Follow Up Daughter of American Revolution. The board met have voted to take Deep Creek on as a project.
 - R. M. Harness – Spring Community Work Day at Exeter Cemetery
 - S. L. Rhinebeck – Complaint Box for complaints and suggestions
9. NEW BUSINESS
10. Superintendent Monthly Update: Gilles/Broadway

- a. Number of graves/services sold/Grave Buy Back
 - b. Equipment / Operations / Office
 - c. Grave Decorations Pick Up/Cemetery Rules (consider ad hoc committee)
- c. Communications:
- A. Letter From Mr. Abee

7.0 CLOSED SESSION

- A. Labor Negotiations # 54957.6
- B. Employee Evaluation

8.0 Open After Closed Session

- A. Discuss Vote/Action taken on any decisions made in closed session.

ADJOURN. The next regular meeting of the Board of Trustees is scheduled to be held on January 8th, 2025 at 5:30 PM at the District Office, 719 East Marinette Avenue, Exeter, CA.