

Exeter Cemetery District

Members of the
Board of Trustees
Lorie Rhinebeck – Chair
Kirk Gilles – Vice Chair
Stefanie Nelson – Secretary
Marci Harness – Trustee
Raymon Navarro – Trustee

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District Management
Jevin Broadway, Interim
Superintendent
Trilby Barton, District
Management Consultant
Erica Pine, CPA

February Regular Board Meeting Agenda

5:30 p.m., Wednesday, March 12, 2025

Meeting Location: CACHE – Center for Art, Culture, and History Exeter, 125 South B Street, Exeter, CA 93221

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Exeter Public Cemetery District (EPCD) office at 559-592-3067 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the EPCD office.

Public Information about Meetings: Documents related to items on the agenda are accessible on the District's website at www.exetercemeterydistrict.org or visit us on Facebook. Public Comments - Any member of the public wishing to address the Board shall first identify herself or himself and shall be limited to five (5) minutes six (6) minutes if a language interpreter is used unless extended by the chairperson. It is the Board's intent to accommodate all people who wish to attend open public meetings.

1. **Call to Order, Welcome and Roll Call**
2. **Approval of the Agenda**
3. **Public Comment** – *Public comments may be limited to five (5) minutes per person.*
4. **Minutes** – The Board will review and consider adopting the minutes provided by the Board Secretary from the February 10, 2025 Board Meeting.
5. **Open Session: Financial Reports, Items of Interest & General Business** – *All items are subject to discussion and action by the members of the Board of Trustees.*
 - 5.1 Board Award
 - 5.2 Board Members' Reports
 - 5.3 Financial Report – Review of income and expenditures, approval of March bills
 - 5.4 County of Tulare Loan Repayment

- 5.5 Monthly Grounds Report – Jevin Broadway, Superintendent
 - Equipment & Operations Updates
 - Completed and Upcoming Improvement Projects
 - New Mower – Review estimates and Board action
- 5.6 Management Consultant Report – Trilby Barton, Management Consultant
 - Monthly Burial Report
 - Cemetery Operations Assessment Report
 - Current Projects & Priorities
 - Other Administrative Updates, including Form 700 Reports due by April 1
- 6. **Old Business** – *All items are subject to discussion and action by the members of the Board of Trustees.*
 - 6.1 Outsourcing Lawn Maintenance of Deep Creek Cemetery
 - 6.2 Chamber of Commerce Mixer
 - 6.3 Golf Tournament
- 7. **New Business** – *All items are subject to discussion and action by the members of the Board of Trustees.*
 - 7.1 Headstone Setting Policy & Procedure
 - 7.2 Tax Measure
- 8. **Closed Session** - None
- 9. **Adjournment**

The next regular meeting of the Board of Trustees is scheduled for 5:30 p.m., Wednesday, April 9, 2025 at the CACHE – Center for Art, Culture, and History, located at 125 South B Street in Exeter, Calif.